

# Agency Chief Medical Officer

## **Job Announcement**

Please submit all resumes and inquiries to [Kristen.Tabor@tn.gov](mailto:Kristen.Tabor@tn.gov)

## **Organization Description**

The Tennessee Department of Mental Health and Substance Abuse Services (DMHSAS) is charged with planning for and promoting an array of services from prevention and early intervention to resiliency and recovery. The Department oversees four Regional Mental Health Institutes (RMHIs) and contracts with mental health and substance abuse community providers across the state to offer services to Tennesseans. The Department manages a budget of more than \$300 million, with funding from dedicated fees, revenue, federal grants, and state general fund appropriations.

## **Summary of Position**

The Tennessee Department of Mental Health and Substance Abuse Services is looking for a Chief Medical Officer to provide overall direction, consultation and support of all clinical areas including community mental health services, substance abuse outreach, clinical research, pharmacy and hospital services provided at the four regional mental health institutes. The ideal candidate will be boarded in both psychiatry and addictionology and have a passion for serving individuals with complex psychiatric and addiction issues. The position is based in Nashville, TN and reports to the Deputy Commissioner. Salary and benefits are competitive.

## **Supervision of Staff**

- Develops job performance plans for assigned team members to communicate responsibilities and expected outcomes of performance in their role.
- Conducts meetings and coordinates task assignments of meeting participants to ensure that objectives are accomplished.
- Assesses the performance of assigned team members, following established procedures for interim and annual performance evaluations, to provide constructive feedback and recommendations for improvement.
- Conducts interviews of job candidates to gather information needed to make promotional or hiring decisions.
- Provides on-the-job training and performance feedback to assigned team members as necessary to ensure effective performance of their assigned job duties.

### **Knowledge, Skills and Abilities**

- Proven experience in successfully initiating and sustaining multi-agency and multi-community policy, system, and environmental change strategies.
- A demonstrated working knowledge of persons with complex psychiatric and addiction issues and their families.
- Proven skills in networking among a diverse group of agencies and organizations.
- Effective communication skills, including written and public speaking, and adept at dealing with people at various levels within the organization, as well as, external stakeholders and leaders.
- Management skills and the ability to coach and mentor a team with diverse levels of expertise.

### **Education / Experience**

Preferred Qualifications:

- Adult Psychiatry Board Certified

*TDMHSAS is an AA/EEO/ADA employer.*

*Pre-employment criminal background check is required.*